

**Green County Law Enforcement Committee**  
**Meeting Minutes from September 10th, 2019**

**Members Present:**

Richard Thoman-Chairperson

Joe Snow

Aaron Withee

Calvin Wickline

**Non-members Present:**

Dana Weber-Recording Secretary

Sheriff Jeffrey Skatrud

Chief Deputy Thomas Moczynski

Emer. Mgmt. Director Tanna McKeon

**Public attendees:**

A Baycom representative

*Richard Westgard:* General Communications representatives

1. Verified that door is unlocked.

1. Meeting called to order @ 5:30 p.m. by Chairman Richard Thoman.

2. **Approve minutes of previous regular meeting;** Motion to approve minutes of the previous meeting by Calvin Wickline; 2<sup>nd</sup> by Aaron Withee; Motion Carried.

3. **Review Emergency Management updates;** Emergency Management Director Tanna McKeon updated the committee on the recent meetings, plans and training that she has attended and she advised that she has a hazmat exercise in Belleville next week. EMG Director McKeon advised that the computer grant was approved and a smart board was purchased. EMG Director McKeon advised the committee that she is working on the plan of works and she updated the committee on the training and tabletop exercises that she has coming up in the near future. EMG Director McKeon informed the committee on the status of the flooding from the recent rains.

4. **Review and approve EMS updates;** Nothing at this time.

5. **Review and possible approve on updates on Radio System:** Chief Deputy Thomas Moczynski advised that the project went to county board and the bond funding will go through finance. Chief Moczynski advised the radio committee meets on September 16<sup>th</sup> and a contract negotiation team will be established.

6. **Training Requests:** Sheriff Skatrud and Chief Deputy Thomas Moczynski had the following training request;

1) A dispatcher, a patrol deputy and two detectives to attend the WI Crisis Negotiators Association Conference in Oshkosh, WI, with 2 overnights and a registration fee of \$800.00, October 16<sup>th</sup>-18th;

Calvin Wickline made a motion to approve the training request; 2nd by Joe Snow. Motion Carried

7. **Review Jail Population and jail medical issues:** Sheriff Skatrud advised that the jail housed an average of 43 inmates for August and the female population has been around 10-11 for the month. Sheriff Skatrud advised that there were no medical issues for the month.

8. **Review Public Safety and Department updates;** Sheriff Skatrud indicated that a female jailer has been hired a new female jailer contingent on the physical.

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Sheriff Skatrud advised that the department has a full time clerical opening and 2 patrol vacancies. Sheriff Skatrud stated that thus far, we have received three applications for the patrol position and only 1 is qualified for the position.

**9. Update on request to adjust Lieutenant and Chief Deputy wage scales;** Sheriff Skatrud advised that he had advised the committee last month on the disparity of wages last month reference the WPPA union employees and the supervisors and the committee made a motion to send to personal their recommendation. Sheriff Skatrud advised that he went to the Personal meeting and was never given the chance to explain to personal the department's request. Sheriff Skatrud stated that he was told that Human Resources will be looking at the "out of whack" employees.

**10. Review and approve proposed EMG/Sheriff 2020 budgets and 2019 projections;** EMG Director Tanna McKeon and Business Manager Dana Weber went over the proposed Emergency Management budget and most of the budget is based on grants. Aaron Withee made a motion to approve the 2020 Emergency Management budget and send to the Finance Committee for approval; 2<sup>nd</sup> by Joe Snow. Motion Carried

Sheriff Skatrud and Business Manager Dana Weber went over the Sheriff Department budgets with the committee and explained the increases/decreases to the committee, along with the outlay items. Sheriff Skatrud and Business Manager Dana Weber discussed the payroll and fringes and other department requests for the 2019 and the proposed 2020 budget. The committee approved non-lapsing \$14,000.00 from the 2019 budget to 2020 budget for the canine that was not purchased this year.

Joe Snow made a motion to approve the 2020 Sheriff Department budget with the projected grade change of the Lieutenants from a grade 20 to a grade 22 and send to the Finance Committee for approval; 2<sup>nd</sup> by Aaron Withee. Motion Carried.

**12. Review monthly Budget:** The committee looked at the budget numbers and Sheriff Skatrud indicating that the department is on track.

**13. Audit bills:** The Department Bills were reviewed and signed. A motion was made by Calvin Wickline and seconded by Aaron Withee to approve the bills. Motion carried.

**15. Next Meeting:** Next meeting date is on Tuesday, October 8th, 2019, at 5:30 p.m. Joe Snow moved to adjourn and Calvin Wickline seconded. Motion carried. Meeting adjourned at 6:44 p.m. by Chairman Thoman.

*Submitted by Dana Weber*